

Meeting Minutes
SPECIAL MEETING OF THE HVPOA BOARD
(Continuation of Nov 16, 2017 Meeting)
November 30, 2017 – 7:00 p.m.
Jim Trevino's House
6815 N Trailway Circle

Attendees: Daryl Gruneisen, Rion Buswell, Jim Trevino, Vern Martin, Sarah Radunsky

I. Nov 16, 2017 Special Meeting Minutes Approved

II. GOAL SETTING

1. Define Goals and Set Specifics – SMART Goals

A. Informed Community

- a. Why
 - i. An informed community is an involved community
 - ii. One of the primary duties of an HOA
 - iii. Adds value to the Board
- b. Who
 - i. Kelly and Rion
- c. Resources
 - i. Social media: webpage, Facebook, Next Door, other
 - ii. Existing: gourmet club, riding club
 - iii. Potential: book club, coffee club, community activities such as beer tasting, biking, hiking, etc.
- d. Actions
 - i. Update webpage more frequently
 - ii. Post informational updates/events on Next Door
 - iii. Create Facebook page
 - iv. Increase email communications
 - v. Continue newsletters
 - vi. Add a standing agenda item to quarterly meetings to solicit feedback from neighbors
 - vii. Add question to survey about how people would like to be informed and whether there is interest in additional clubs/community activities
- e. Time Frame
 - i. Website: Jan. 1
 - ii. Ongoing

B. Effective Board

- a. Why
 - i. Core issue
 - ii. Perception is that Board is ineffective
 - iii. Want to change perception
- b. Who
 - i. Daryl
- c. Resources

- i. Surveys
- ii. Interviews
- iii. Research other HOAs
- iv. Education on Colorado law
- d. Actions
 - i. Strengthen covenants
 - ii. Research outsourcing the Board
 - iii. Survey – what could Board do more/less of
 - iv. Increase communication
 - v. Improve Board selection/recruitment process
 - vi. Self-assessment
 - vii. Policies
- e. Time Frame
 - i. December 2018

III. Other Business

- 1. HVPOA Policies: Review policies and bring feedback to next meeting
- 2. 2018 Dues Invoice: Suggested edits offered

IV. Adjourn – 9:00p.m.